

## Definition

Recused (R): The Trustee was restricted from attending or chose not to attend a meeting due to a conflict of interest.
Present (P): The Trustee called in or was physically present for some or all of a meeting.
Medical Leave (ML) : The Trustee requested a leave of absence according to the Medical Leave Policy approved by the Board
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Absent (A): The Trustee was not present for any part of a meeting and was not recused, excused, or on Medical Leave from that meeting.
Excused (E): The Trustee gave advance notification that they would not be present at a meeting according to the Board approved Attendance Policy.
Maximum Possible Attendance: Total number of meetings over a period minus all meetings during that period for which a Trustee was recused or on Medical Leave.

