

3HO Europe Board Member Job Description

POSITION TITLE:	Board Director for 3HO Europe
POSITION TYPE:	Volunteer
REPORTING TO:	3HO Europe Board Chair
LOCATION:	Remote
THE COMPANY:	3HO Europe
WEBSITE:	www.3ho-europe.org

THE COMPANY:

Promote a healthy lifestyle through the teachings of Yogi Bhanan. Share his teachings in their integrity. Give support to the many newcomers to Kundalini Yoga. Give support to the existing European community. Connect the European communities and facilitate the exchange between teachers and students. Create events, projects and gatherings for the European Community

3HO Europe Board of Directors Scope and Responsibilities

The Board will support the work of 3HO Europe and provide mission-based leadership and strategic governance. While day-to-day operations are led by 3HO Europe's chief executive officer (CEO), the Board-CEO relationship is a partnership, and the appropriate involvement of the Board is both critical and expected.

A director of the board of 3HO Europe works with the rest of the board to set the direction for the company and the portfolio to achieve the overarching goals and growth of the organization.

A 3HO Europe Director will support the work of 3HO Europe and provide mission/vision-based leadership and strategic governance. While day-to-day operations are led by 3HO Europe's executive staff (CEO) the Board-staff relationship is a partnership, and the appropriate involvement of the Board is critical.

Fiduciary Duties for 3HO Europe Board Directors:

Duty of Care

Duty of care means that board directors must give the same care and concern to their board responsibilities as any prudent and ordinary person would. This means board members should be actively participating in board meetings and on committees. It also means that they should be actively working with other board directors to advance the organization's mission and goals. Board directors should be able to read and understand financial reports and be willing to question expenditures and examine variances. They are also responsible for strategic planning and achieving the organization's short- and long-term goals.

Duty of Loyalty

Duty of loyalty means that board directors must place the interests of the organization and its shareholders ahead of their own interests at all times. Duty of loyalty means publicly disclosing any conflicts of interests and not using board service as a means for personal or commercial gain.

Duty of Obedience

Duty of obedience means that board directors must make sure that the organization is abiding by all applicable laws and regulations and doesn't engage in illegal or unauthorized activities.

Board Participation, Time Commitment, and Compensation

The 3HO Europe Board meets every fortnight on Thursdays for a 1-hour on Zoom. In-person meetings are once a year at the European Yoga Festival. (In-person meetings will increase to twice a year once Covid is done.)

3HO Europe Board Terms - 2 year term

Eligibility for Committee/Commission Participation

EX-Board members may serve as: At-Large Member (See Above), Chair, Vice-Chair, Treasurer, or Secretary.

Compensation: Volunteer position, reimbursement of travel expenses when applicable. Free access to the European Yoga Festival.

3HO Europe Board Roles and Responsibilities:

1. Determine mission and purposes. It is the board's responsibility to create and review a statement of mission and purpose that articulates the organization's goals, means, and primary constituents served.

2. Select the chief executive. Boards must reach consensus on the chief executive's responsibilities and undertake a careful search to find the most qualified individual for the position.
3. Support and evaluate the chief executive. The board should ensure that the chief executive has the moral and professional support he or she needs to further the goals of the organization.
4. Ensure effective planning. Boards must actively participate in an overall planning process and assist in implementing and monitoring the plan's goals. Determine which programs are consistent with the organization's mission and monitor their effectiveness.
5. Ensure adequate financial resources. One of the board's foremost responsibilities is to provide adequate resources for the organization to fulfill its mission.
6. Protect assets and provide financial oversight. The board must assist in developing the annual budget and ensuring that proper financial controls are in place.
7. Build a competent board. All boards have a responsibility to articulate prerequisites for candidates, orient new members, and periodically and comprehensively evaluate its own performance.
8. Ensure legal and ethical integrity. The board is ultimately responsible for adherence to legal standards and ethical norms.
9. Enhance the organization's public standing. The board should clearly articulate the organization's mission, accomplishments, and goals to the public and garner support from the community.

Leadership, governance and oversight

1. Serving as a trusted advisor to the CEO as s/he develops and implements 3HO Europe's strategic plan
2. Reviewing outcomes and metrics created by 3HO Europe for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings
3. Approving 3HO Europe's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
4. Contributing to an annual performance evaluation of the CEO
5. Assisting the CEO and board chair in identifying and recruiting other Board Members
6. Partnering with the CEO and other board members to ensure that board resolutions are carried out
7. Serving on committees or task forces and taking on special assignments
8. Representing 3HO Europe to stakeholders; acting as an ambassador for the organization
9. Ensuring 3HO Europe's commitment to a diverse board and staff that reflects the communities 3HO Europe serves

Qualifications for Service

- Interest in and willingness to support 3HO Europe goals and objectives
- Alignment with 3HO Europe and SSSC Mission and Values.
- Proven track record in an executive leadership role.
- Previous board experience preferred.
- Experience in executive management and/or specific experience and expertise in relevant business or technical areas and relevant industries
- Sufficient time availability for board duties and responsibilities (2 to 10 hours per month).

Desired Experience or Expertise

- Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the nonprofit sector
- A commitment to and understanding of 3HO Europe's beneficiaries, preferably based on experience
- Personal qualities of integrity, credibility, and a passion for improving the lives of 3HO Europe's beneficiaries

Desired Attributes

- Strong diplomatic and interpersonal skills.
- Initiative
- Integrity
- Analytical ability
- Sensitivity and awareness
- Leadership
- Sound decision-making ability
- Planning skills
- Ability to organize and monitor work
- Collaborative
- Ability to easily use email and other technology such as cloud services
- Commitment to open and honest communication